

**Minutes of a meeting of 1st Bradley Stoke Scout Group
Executive Committee Meeting was held at Holy Trinity Church
on Friday 20th January 2017 at 19.30**

Attendees:

Nick Nelson (Group Chair)	Clive Mason (Group Scout Leader)
Dave Pace (AGSL – Cubs)	Dan Shadbolt (AGSL – Scouts)
Kath Robinson (AGSL – Beavers)	Ian Bakewell (Group Waiting List Coordinator)
Hugh Thorpe (Group Treasurer)	Tomi Hernija (Water Activity Unit)
Belinda Hodgson (Group Fundraising)	Mike Carr (Water Activity Unit)
Jo Bland (Group Administrator)	Matt Calloway (Youth Representative)
Saul Tomlin (Explorer Scout Leader)	Scott Warburton (Youth Representative)
Gareth Hardwick (Explorer Scout)	

Apologies received from:

Barbara Holliday (Group Secretary)
Alan Chinnock (Group Quartermaster)

1. Welcome and apologies

Apologies received from Barbara Holliday and Alan Chinnock

2. Minutes of the last Meeting and Action List

The minutes were reviewed and approved.

The Action List was circulated.

3. Group Update / Issues

CM was very pleased with how the Group was operating, however, he did comment on current leader issues for Monday Cubs at Brook Way and Friday Scouts.

There have been three enquiries through the Group website, from potential adult helpers / leaders. CM has met with two people, who have agreed to be involved in Monday Cubs at Brook Way. CM is to meet with the third person shortly.

Friday Scouts currently has only one leader, DS is looking for additional leaders.

CM advised that Young Leaders are needed for Friday Beavers (Brook Way), Friday Scouts, Monday Cubs (Brook Way), Friday Cubs (Holy Trinity) and Thursday Scouts.

CM

DS

<p>KR commented that Thursday Beavers required more help, currently there is only Donna Carl as Leader and Claire Shadbolt as Section Assistant.</p> <p>CM confirmed that the Group's participation at the Town Festival on 10th June had been confirmed, and the climbing wall will be used again.</p> <p>The Group camp is to take place on 16, 17 and 18th June at Woodhouse Park; CM wishes to visit Woodhouse Park with the AGSLs, regarding which sites we require.</p> <p>CM advised that he will be meeting with the District Commissioner to discuss the District Website, he asked that if anyone had any thoughts as to what should be added, to please let him know.</p> <p>It has been confirmed that there will be no District promise renewal this year. Renewal will be done at the Jamboree next year.</p> <p>The Census figures are to be submitted by the end of January and payment is required by the end of February. CM asked that AGSLs double check numbers which currently stand at:</p> <p>81 Beavers, 101 Cubs, 65 Scouts and 2 Youth Leaders = 249 young people @ £42.50 = £1,058.25</p> <p>KR to obtain and add paperwork to OSM, for an additional 6 young people, in respect of the Marching Band.</p> <p>CM confirmed that the waiting list currently stands at 150 young people.</p>	<p>KR</p> <p>AGSLs</p> <p>All</p> <p>AGSL</p> <p>KR</p>
<p>4. Youth Rep Update</p> <p>NN introduced the recently appointed Youth Representatives, Matt Calloway and Scott Warburton.</p> <p>MC and SW explained that they would like to proceed with the name badges, for each section, incorporating the names that had been chosen. They explained the colour should reflect the colour of the challenge badge, and would obtain quotes.</p> <p>NN explained that the AGSLs have MC and SW's contact details. Once a term they would speak to young people and get feedback for Group planning. This way the programme can include what the young people want to do, rather than what has been done previously.</p> <p>MC and SW asked if it would be possible to have a "youth representative" badge, so that when they visit sections it is visible. This was agreed and NN suggested that they research the design that they would like.</p>	<p>MattC / SW</p> <p>MattC / SW</p> <p>MattC / SW</p>

<p>5. Development Plan</p> <p>The Executive carried out a “brain storming” exercise, the results of which NN will consolidate and circulate, for further discussion.</p>	<p>NN</p>
<p>6. Finance Position</p> <p>HT had circulated the Accounts, showing a profit of £400, for the year.</p> <p>Subs looked low, HT to double check with Claire Shadbolt and new Sections.</p> <p>HT asked that any other income was clearly labelled, as he is not always aware what it is for or how to allocate.</p> <p>HT advised that he would be separating out the France Camp fundraising, as he wants to be clear on the payments / fundraising, to ensure the Group is not out of pocket.</p> <p>HT felt that another interim payment should be requested from parents, before any further payments by the Group were made. CM/ NN to speak to DS/HT</p> <p>ST asked that the £300 raised from archery at the Town Festival be transferred to Explorers, HT to speak to Pam, as there is also £1,000 owed to the Group by Explorers.</p> <p>Gift Aid is moving forward, the Group has received the first £1,600.</p>	<p>HT</p> <p>All</p> <p>CM/NN/HT/DS</p> <p>HT</p>
<p>7. Quartermaster Report</p> <p>NN reported that the inventory was a work in progress, but going very well.</p>	
<p>8. Fundraising Update</p> <p>BJH reported that the Silver Smarties raised £611 for the Group and that the Skittles and Pies evening including raffle would be taking place on 4th February.</p> <p>A collection by Bristol Textile Recycling had been booked for 16th March, and BJH would be sending an email out to the Group shortly.</p> <p>BJH confirmed that she had received the Sainsbury’s pack, and the Group should start drawing up a wish list.</p> <p>Easy Fundraising had accrued £80 for quarter 3, and £74+ was anticipated for quarter 4. BJH reiterated that we need to encourage parents to use Easy Fundraising.</p> <p>BJH advised that she was already planning the Town Festival, and had some new ideas.</p>	<p>BJH</p> <p>All</p>

<p>9. Water Rats Unit Update</p> <p>TH has sent BarbH an up to date inventory, and it has been agreed who the new insurance will be placed with. TH asked that we obtain confirmation that the equipment is covered, when being transported, as well as third party cover.</p> <p>TH asked for more access to OSM, so they can provide clear advice on what they will cover during sessions, and badge requirements.</p> <p>TH / MC would like recruit 3 or 4 people to help on occasions, they wish to target current leaders, local kayak groups and through a Bradley Stoke Journal article. This will be their main area of expansion this year.</p> <p>MC proposed a design for the badge / flag for the Water Rats Unit, CM will obtain quotations.</p> <p>TH advised the Committee that there was training available for leaders, for the Raft Building Permit – this included Explorers, if anyone was interested.</p> <p>TH / MC confirmed that all equipment had been checked and labelled ready for the new season. There were a few items to be purchased, but these were within budget.</p> <p>The Water Rats Unit was planning a Leaders Session / social event, as well as a “Pirate Day” Summer event for Beavers and Cubs, details of which are to be confirmed.</p> <p>TH advised that the Avon Regatta which he is involved with is on the same day as the Town Festival, so they would not be available at the Festival. Although they could make the Water Rats Equipment available if required.</p> <p>The Leaders Camp which was being considered for the August Bank holiday weekend, would need to be moved due to the clash of dates.</p>	<p>BarbH</p> <p>TH / MC</p> <p>MC/CM</p> <p>All</p> <p>MC/TH</p> <p>TH</p>
<p>10. Marching Band</p> <p>KR advised that she is still waiting to hear regarding the purchase of instruments.</p> <p>The Marching Band is holding a recruitment evening on 27th March 2017, which is to be publicized within the Group first, before going outside of the Group.</p>	<p>KR</p>
<p>11. Container</p> <p>CM confirmed that the roof of the container would be clad, to repair the leak.</p>	<p>CM</p>

<p>12. Summer Camp France 2017</p> <p>DS advised that the final cut off for participants is 4th February. Next payment to organisers is April / May.</p> <p>BJH to consider match funding to increase fundraising. NN to look at corporate sponsorship.</p> <p>A further payment of £100 to be requested from parents by the end of February. HT felt that details of fundraising and expectations of the final payment should be provided to parents with this request. HT, DS, CM and NN to meet to discuss technicalities.</p>	<p>BJH/NN</p> <p>HT/DS/CM/NN</p>
<p>13. Wish List</p> <p>Any additions to the Wish List should be passed to BJH.</p> <p>KR asked that waterproof walkie talkie radios be added to the Wish List.</p>	
<p>14. Health and Safety / Lease Holder Issues</p> <p>HT reported on behalf of BJH that she had attended a Holy Trinity review meeting. The Committee were happy with the Group. The projector could be used free of charge, advance notice required to obtain the key, if used responsibly.</p> <p>The Holy Trinity Committee advised that if the Group is watching films, advance notice needs to be given, as they would need to approve, due to the School's PVS licence.</p>	
<p>15. Any Other Business</p> <p>CM commented that the Group's Shared Drive requires an agreed structure, CM to speak to Tony Robinson.</p> <p>The Executive Meeting on 16th June 2017 is to be moved, as it clashes with the Group Camp.</p> <p>SC confirmed that he will be stepping down as Trident Section Leader. He has given his resignation to Paul Baker. Gareth Hardwick will be taking over from 31st January 2017. CM thanked SC for all his hard work and great support.</p>	<p>CM</p> <p>BarbH</p>
<p>Date of Next Meetings</p> <p>3rd March 2017 June 2017 (date to be confirmed)</p> <p>5th May 2017 12th July 2017 AGM</p>	

