

**Minutes of a meeting of 1st Bradley Stoke Scout Group
Executive Committee Meeting was held at Holy Trinity Church
on Friday 24th November 2017 at 19.30**

Attendees:

Nick Nelson (Group Chair)	Kath Robinson (AGSL – Beavers)
Clive Mason (Group Scout Leader)	Dan Shadbolt (AGSL – Scouts)
Dave Pace (AGSL – Cubs)	Ian Bakewell (Group Waiting List Coordinator)
Donna Carl (Beaver Representative)	Hugh Thorpe (Group Treasurer)
Mike Carr (Water Activity Unit)	Barbara Holliday (Group Secretary)
Belinda Hodgson (Group Fundraising)	Scott Warburton (Youth Representative)
Jo Bland (Group Administrator)	Matt Calloway (Youth Representative)
Gareth Hardwick (Explorer Scout)	

Apologies received from:

Tomi Hernija (Water Activity Unit)

<p>1. Welcome and apologies</p> <p>Apologies received from Tomi Hernija.</p>	
<p>2. Minutes of the last Meeting and Action List</p> <p>The minutes were reviewed and approved.</p> <p>The Action List was circulated and updated.</p>	
<p>3. Finance Position</p> <p><u>Management Accounts</u></p> <p>HT confirmed there was a £1,127 surplus for the year, this can be attributed to the continuing issue of duplicate subs payments and the Group Camp currently showing a profit.</p> <p>DP to check that all expenses have been processed before the next Executive Meeting in January.</p> <p>NN to write to duplicate payers, requesting they cancel the double payment and arrange refunds where appropriate. HT to change schedule to reflect section transfers, Section Leaders to advise HT of moves.</p>	<p>DP</p> <p>NN / HT</p>

<p>Finance Policy to be amended to include details of how transferees are dealt with, they should be copied across, and cancelled from the schedule, and given a new schedule.</p> <p>HT advised that the Water Rats are covering their overheads.</p> <p>HT confirmed that the transfer of the Group's bank account to Lloyds has happened.</p> <p><u>Remembrance Parade Costings</u></p> <p>KR advised that Willowbook paid for the Brass Band last year, although the payment was late, and had to be chased. The Executive agreed that the Group would pay the Brass Band this year, and authorised HT to make the payment.</p> <p>St Johns Ambulance did not charge for attending the Parade, but the Executive agreed that a £50 donation should be made by the Group.</p>	<p>KR/HT</p> <p>KR/HT</p>
<p>4. Group Update</p> <p>CM confirmed that the Group currently consisted of 243 young people (74 Beavers, 101 Cubs, 68 Scouts), 50 uniformed adults and 14 young leaders, with a waiting list of 143 young people.</p> <p>There are some great activities going on, the Swimathon was a great success, and monies are still coming in. KR suggested that next year the small pool could be used for the Beavers to participate as well.</p> <p>CM advised that the Friday Scouts was in need of more leader support, and a new Volunteer Gregg Berlandi has joined the Group as Assistant Leader for both Friday Beavers and Scouts at Brook Way.</p> <p>Matt Foster is leaving Thursday Scouts as a Section Leader, but will be continuing as an occasional helper.</p> <p>CM reiterated, that in addition to the above, Monday Cubs and Explorers are in need of additional help.</p> <p><u>Jamboree 2019</u></p> <p>CM advised that there had been 9 places available for the Jamboree 2019, and there had been 28 applicants, and was very proud to advise that following a vigorous interview process, Catrina Carr and Emelia Goulbourn Peters from the</p>	

<p>Group had been selected to participate, with Ben Robinson and Tom Shadbolt selected as reserves. Annabel Levitt from Trident had also been selected.</p> <p>The total amount each participant needed to raise is £3,495, £400 has been pledged by County; Brunel District are yet to decide on a contribution, and CM opened a discussion as to how the Group could support their participation and fundraising. Several options were discussed, and the Executive Committee will discuss this further at the Meeting in January, and invite Matt Foster to the meeting to offer some advice.</p>	BarbH
<p>5. Group Scout Active Support Unit (SAS)</p> <p>CM gave a brief explanation of the role of the Group Scout Active Support Unit, and how it would provide more integration with parents, enabling the Group to forward plan the need for additional support at Group Events, etc. It would provide a team of people who have clearly identified skills, which can be coordinated to support the Group when required. BH and Michelle Pace have agreed to be the Unit Managers, and JB has agreed to be the Unit Administrator.</p> <p>Occasional helpers will be the first target to get on board with the SAS Unit, all members will be DBS checked, and need to complete Module 1. BJH to contact occasional helpers by a mail drop through OSM and AGLs, this will commence early next year.</p>	BJH
<p>6. Councillor Engagement</p> <p>NN asked the Executive for suggestions as to how we can as a Group, better engage with the Town Councillors, discussion followed, and it was agreed that the invitations to opening evenings, showcasing what the Group does had failed to receive a response from Town Councillors, and it was suggested that the Group should engage with the South Glos. Councillors, rather than the Town Councillors. CM/NN to consider how to approach this.</p>	CM / NN
<p>7. Any Other Business</p> <p>MC advised that there had been an issue with the insurance of the new trailer, as there was not an ID number on the trailer, MC to contact the previous owners to discuss how they were able to insure the trailer.</p> <p>MC reported that Water Rats were looking to offer other activities in 2018, possibly surfing and canoeing. MC advised that Water Rates would like to purchase smaller children's paddles and children's waterproof tops for canoeing or rafting, which would total approximately £700. County has given another</p>	MC

<p>open canoe and some paddles. MC suggested that some old kayaks could be sold to purchase the additional equipment.</p>	BarbH/DP/MC
<p>NN asked that this be added to the agenda for the next Executive Meeting in January, along with the tent requirements for BJam.</p>	
<p>MattC suggested a t-shirt with a "Youth Rep" design, to make them more identifiable and approachable at camps etc. NN was concerned that they would lose their identity as Explorers as a result. MattC and SW to give this further consideration.</p>	MattC/SW
<p>GH expressed his concern regarding the fall in numbers within the Explorer unit, 6 members left in September. DS to provide GH with details of Scouts, that are leaving and would like to join Trident, and suggested a joint event.</p>	DS
<p>KR asked about the Shed for the Marching Band at Holy Trinity, BarbH advised that she had contacted Holy Trinity, and they were awaiting information on the possible location.</p>	BarbH
<p>BJH wanted to thank all the Leaders for their assistance at the Swimathon, and fundraising in 2017, and asked for them to let her know if they have any ideas for fundraising in 2018. BJH has plans for another Bristol Textile Recycling collection in 2018, details to following.</p>	All
<p>CM thanked BJH for her help in organising the indoor store at Brook Way, and asked that everyone using the store, assist in keeping it tidy. BJH would be checking the store and organising the remaining shelves.</p>	BJH / All
<p>CM advised that the Census was approaching and asked that all Section Leaders ensure that all information was up to date on MyScout, including information regarding disabilities, additional needs and medical information. The Census starts in January 2018.</p>	Section Leaders
<p>CM confirmed that DP had attended the planning meetings for BJam and invitations would be sent out in the next two weeks, the closing date was the end of January 2018.</p>	
<p>NN confirmed that the Group Hoodies had been ordered, 24 to date, and the invitation to order hoodies would be re-circulated.</p>	NN
<p>NN had received confirmation that the Group are able to change the shed at Brook Way and will look to change this in Spring 2018.</p>	NN
<p>NN had previously circulated an email confirming that the Group now had OS Membership, and he confirmed that he would circulate the log in details to any leaders that wish to use it.</p>	

Date of Next Meetings 19th January 2018 tbc	