

**Minutes of a meeting of 1st Bradley Stoke Scout Group
Executive Committee Meeting was held at Holy Trinity Church
on Friday 15th June 2018 at 19.30**

Attendees:

Nick Nelson (Group Chairman)	Clive Mason (GSL)
Ian Bakewell (Group Waiting List Co-ordinator)	Hugh Thorpe (Group Treasurer)
Donna Carl (Beaver Representative)	Barbara Holiday (Group Secretary)
Belinda Hodgson (Group Fundraising)	Scott Warburton (Youth Representative)
	Matt Calloway (Youth Representative)

Apologies received from:

Jo Bland (Group Administrator)	Kath Robinson (AGSL – Beavers)
Dave Pace (AGSL – Cubs)	Tomi Hernija (WAU)
Mike Carr (WAU)	Dan Shadbolt (AGSL – Scouts)
Gareth Hardwick (ESL – Trident)	

<p>1. Welcome and Apologies</p> <p>Apologies received from Jo Bland, Tomi Hemija, Mike Carr, Dan Shadbolt, Dave Pace, Kath Robinson and Gareth Hardwick.</p>	
<p>2. Minutes of the last meeting and Action List</p> <p>Minutes of the last meeting were approved, and NN reminded everyone that the Action List needs to be reviewed and any completed items marked as clear so that BarbH can update.</p>	All
<p>3. Group Update including GDPR</p> <p><u>GDPR</u> DC queried whether the group was now compliant with GDPR post 25th May 2018 as we were yet to circulate consent forms. NN briefed that the advice from the ICO was that at this stage as long as we are making best endeavours then we are compliant.</p> <p><u>BJAM</u> CM reported that he had received significant feedback about the groups participation and contribution to this year’s BJAM event and passed his personal thanks and appreciation to all those involved. District will circulate an official feedback document in due course.</p> <p><u>Leadership</u> CM reported that Charles Hart has now stood down from his leader role at Monday Beaver section leaving a vacancy.</p> <p>Sanjay Chheda is currently working away from home and therefore will have to stand back slightly from supporting the Monday Cub (HT) section</p>	

<p>at the moment.</p> <p>Scout leadership and support is working well at the moment. Potentially the biggest challenge at the moment is Monday Cubs since Grace Waterman has stood down but a new volunteer has been identified locally and will hopefully step into supporting Monday Beavers.</p> <p>DC commented that there should be consistent application across all the groups with the Behaviours Policy being introduced from Beavers and above. Supported by all with CM to formalise</p> <p>CM requested that SW or MC identify potential Explorer Support from Trident or other local groups to assist with Monday Cubs Brook Way and Friday Cubs Holy Trinity.</p> <p>CM briefed the group on a number of other identified adult volunteers for the group including one parent who has through his place of work (Hewlett Packard) enabled 1st Bradley Stoke Scout Group to be listed as a named charity within their Benevity Fund.</p> <p>Planning is now underway to identify a venue to host the Avon Scout Jamboree 2020. Whilst identified, the location has yet to be disclosed.</p>	<p>CM</p> <p>SW / MC</p>
<p>4. Youth Rep Update</p> <p>SW reported that both he and MC were planning to visit each of the sections to remind each of the groups of who they were and to work with them to help improve each groups scouting experiences. This would become more focused from September 2018.</p> <p>SW and MC propose printing off details of all badges including what is involved to achieve them and identify the popular choices as well promoting some of the lesser known ones to generate interest.</p> <p>CM voiced concern at the lack of scouts being awarded the Chief Scouts Award. Working with Youth Reps and Leaders we need to identify where there are weaknesses in the programmes hindering more group members securing the Chief Scout award.</p> <p>All leaders are to book in a Youth Rep visit to their respective Groups</p>	<p>AGSL's to co-ordinate</p>
<p>5. Finance Position</p> <p>HT reported that the group Charity Accounts are ready for signing. The Annual Trustee Report for 2017-2018 has been submitted to Dunkley's.</p> <p>HT advised that there was nothing to change from this year and would circulate budget documentation next week</p> <p>Subs There is still concern about the number of parents, thought to be approximately 20 sets of parents, who are paying standing order subs despite their children having left the group.</p>	<p>HT</p>

<p>NN will identify physical addresses/telephones numbers and attempt to contact them direct and inform them of the situation. Previous attempts via email have proved unsuccessful.</p> <p>It has also been identified that some parents are still using OSM to make payments whilst others are failing to make any form of payment.</p> <p>DS to do a round robin to all section leaders to review recent OSM changes so everyone is aware.</p> <p><u>Transfers and Copying</u> – HT has identified that where leaders copy OSM subscription details as opposed to transferring, is causing significant problems and parents end up paying twice. Therefore all leaders to ensure that only transfer of details is used and no copying. Section leaders to manage until young person achieves their Chief Scout Award.</p> <p>Gift Aid forms have been submitted and approximately £5K will be claimed.</p>	<p>NN</p> <p>DS</p>
<p>6. Fundraising</p> <p>BJH reported that this years Town Festival generated a profit of £445.00. Archery raised £242.00 and Arrows raised £124.00. The cost per go on the climbing wall was £1.00 and it was agreed this was the correct charging level. It was considered that the Town Festival was a successful event with good interest in archery and the climbing wall although the later had less interest than previous years but this was thought to be due to the schedule timings of the football events.</p> <p>The formal public debrief of the event is scheduled for 10:30am Thursday 28th June to which BJH will attend.</p> <p>It was proposed and agreed that a donation of £100.00 from the climbing wall takings should be donated to the Mayors Charity. HT will arrange for a cheque to be raised and for BJH to take to above meeting on the 28th June</p>	<p>HT</p>
<p>7. AGM</p> <p>NN to circulate poster invites/notices to the AGM/BBQ on the 11th July 2018 including Dunkleys and other local officials.</p> <p>Cost of professional BBQ hire is £50.00 – food will be charged at £1.00 per item.</p> <p>CM will run the ‘Skills for Life’ video</p>	<p>NN</p>

<p>8. Wish List</p> <p>NN stated that there were no specific requests but there are still outstanding items on the list.</p> <p>CM, MC, TH and Glen Mills all hold archery instructor permits and the groups has a reasonable level of equipment.</p> <p>Following a circulation of expressions of interest to attend an archery instructor course, seven persons from within our group have indicated an interest. - the cost per person per course is £180.00. It was reiterated what the groups position was in relation to funding such development – that there would be an expectation that in return for the group financing an individual’s attendance and qualification, then they would be expected to support the group throughout the year.</p> <p>HT agreed that any additional equipment required to support such expansion could be funded by the Development Fund.</p> <p>Believed Aldi will be selling from Sunday 17th June Jelly Bows at a cost of £20.00 each. CM proposed to purchase 6 sets for the group . All in agreement</p>	
<p>9. Health and Safety and Lease Holder Issues</p> <p>NN to action KR to for accident register from BJAM to BH</p> <p>BH updated group on her meeting with Holy Trinity Head Teacher regarding use of Holy Trinity facilities.</p> <p>Following Cub Camp on 13th July, specified assets will be transferred from existing storage at Brook Way to new additional storage unit in Trench Lane. Once completed updated asset register to be forwarded to BH to advise Unity Insurance.</p>	<p>NN</p> <p>NN & BH</p>
<p>10. AOB</p> <p>DC requested SAS support on 15th September 2018 when the District Beaver trip to Cattle Country will take place. Agreed SAS support will be provided for the group.</p> <p>BJH secured rental agreement for the group with Thornbury Van Hire at a cost of £100.00 per day.</p>	
<p>Dates of Next Meetings</p> <p>11th July 2018 - AGM</p>	

14 th September 2018	
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