

**Minutes of a meeting of 1st Bradley Stoke Scout Group
Executive Committee Meeting was held at Holy Trinity Church
on Friday 14th September 2018 at 19.30**

Attendees:

Nick Nelson (Group Chairman)	Jo Bland (Group Administrator)
Clive Mason (GSL)	Kath Robinson (AGSL – Beavers)
Hugh Thorpe (Group Treasurer)	Dave Pace (AGSL – Cubs)
Barbara Holiday (Group Secretary)	Donna Carl (Beaver Representative)
Belinda Hodgson (Group Fundraising)	Tomi Hernija (WAU)
Dan Shadbolt (AGSL – Scouts)	Ian Bakewell (Group Waiting List Co-ordinator)

Apologies received from:

Mike Carr (WAU)	Matt Calloway (Youth Representative)
Scott Warburton (Youth Representative)	
Gareth Hardwick (ESL – Trident)	

<p>1. Welcome and Apologies</p> <p>Apologies received from Mike Carr, Matt Calloway, Scott Warburton and Gareth Hardwick.</p>	
<p>2. Minutes of the last meeting, AGM Motions and Action List</p> <p>Minutes of the last meeting were approved, motions of the AGM were agreed and the Action List was reviewed.</p>	
<p>3. Group Update</p> <p>CM advised that the Senior Management Team and Leadership Team were working very well and the Sections were relatively well supported.</p> <p>CM has been contacted by 9 potential volunteers, however, CM has emailed them with information and only received one reply to date, this may be due to the spam issues that the Group email is currently experiencing. Tony Robinson to address this as a matter of urgency.</p> <p>CM proposed two volunteer evenings on 24th September at Brook Way and 28th September at Holy Trinity both at 7.30 to meet with the potential new volunteers. CM to publish these dates on the Group’s social media, inviting anyone interested in volunteering to find out more. It is hoped that this will fill the gaps that the Group currently has. CM reported that the new volunteers that started in September are working well.</p>	<p>TR</p>

<p>CM advised that Ryan was now on board with Water Rats, CM to meet with the Water Rats Team.</p> <p>CM had recently attended a meeting regarding Cubs and Scouts Planning 2018 details of which he would circulate to the Executive.</p> <p>The District AGM is to be held on 25th September 2018 in Fishponds, CM asked for Group support at this event.</p> <p>The County AGM is to be held on 18th September 2018 in Patchway, CM to circulate the County Report.</p> <p>CM advised that Scouting was pushing badge work, as nationally only 20% of Beavers attain their Bronze Scout Award.</p> <p>The County Conference is to be held on Sunday 4th November 2018, CM reiterated that this is something worth going to. There are useful workshops, for which advance booking is required and Tim Kidd, the UK Chief Commissioner will be attending.</p> <p>CM confirmed that the theme for the AJAM 2020 was to be Discovery and Adventure, a venue was currently being worked on.</p> <p>CM announced to the Executive that he would be standing down as GSL on 1st June 2019, as his time was being dominated by the District. There would need to be an exit strategy in place, and GSL characteristics would be circulated. If the Executive know of anyone who may be interested, they should speak to CM. NN thanked CM for his years of dedication, and said that the District's gain is our loss, which was reiterated by the Executive.</p> <p>CM discussed with the Executive the recent judgements which have received press attention. A discussion followed, and CM/NN advised that if there was ever any doubt as to how a situation should be dealt with, please contact CM / NN for advice.</p>	<p>CM</p> <p>CM</p> <p>CM</p> <p>All</p> <p>All</p> <p>All</p>
<p>4. Youth Rep Update</p> <p>BarbH advised that the Youth Reps were in the process of arranging visits to each section in the New Year. DP suggested they should contact leaders now, as the programmes were currently being planned for the New Year.</p>	
<p>5. Finance</p> <p>HT had circulated the Management Accounts prior to the meeting, he advised that the full year budget showed a surplus of £1,000, with the first four months showing a surplus of £332, everything was going to plan.</p> <p>£1,500 had been refunded due to overpayments, and was currently £1,000 short of budget – e.g due to new Beavers who receive one month free and</p>	

<p>Scout numbers being lower than predicted, however cub numbers were higher than budgeted for.</p> <p>Uniforms, badge and consumables were currently under budget.</p> <p>HT advised that the Cub Summer Camp had a loss of £330, DP confirmed this was as expected.</p> <p>DC asked if the Pirate Day surplus of £339 would be refunded. HT to do a break down for TM/MC, to ensure there are no expenses missing, and an allowance would need to be made for the wear and tear on the equipment, as well as the cost of the badges.</p> <p>HT circulated a breakdown of the Grants that the Group had received. BJH and Michele to purchase pots, pans and kitchen equipment with the remaining £250. The Group needs to reconsider the requirement for camp storage solutions.</p> <p>HT requested that Leaders check all young people are set up for Gift Aid, so that the Group are able to make the appropriate claim.</p> <p>The need for a further signatory on the Group bank account was discussed, to ensure that there was sufficient availability when holidays etc were taken. JB to be added as signatory, and BarbH to check that she is able to access the bank account to authorise payments.</p>	<p>HT/ MC/ TH</p> <p>Leaders</p> <p>HT/JB/BarbH</p>
<p>6. Fundraising</p> <p>BJH advised that the Swimathon would be open to Beavers this year, they would complete half a length of the main pool, as it had not been possible to secure the small pool.</p> <p>50% of sponsorship to go to Children in Need, with the remaining 50% going to a second charity, which is to be decided by the young people, BH to send a request to Leaders to poll each section.</p> <p>MC to update the Swimathon risk assessment.</p>	<p>BJH / Leaders</p>
<p>7. Water Rats</p> <p>TH confirmed that every section had successfully been to the Lake. This had been the first year the Group had been able to use kayaks on the Lake.</p> <p>Water Rats had completed the first training sessions and 10 young people had successfully achieved their certificate.</p> <p>TH and MC offered their assistance to run archery events during the winter months.</p> <p>TH advised that Water Rats are currently planning next year's programme, which will be the 5th Year Anniversary of Water Rats. They are also preparing the next 5 year plan.</p>	

<p>TH asked if the Group would cover the cost of Ryan’s Safety Training Course, the Executive agreed this.</p>	
<p>8. Marching Band Update</p> <p>KR advised that there are currently 7 young people, 2 adults and a band leader, which is still viable at the moment. KR to circulate Marching Band details to all sections.</p> <p>The Marching Band has been invited to play at the Willowbrook Christmas Concert.</p>	<p>KR</p>
<p>9. Remembrance Parade.</p> <p>It was agreed that the Group would provide a gazebo for the static band, someone would need to organise, put up and secure / weight the gazebo.</p> <p>BJH had sent an email requesting volunteers, to date there had been 7 positive responses, a total of 14 are required (plus the Town Square team).</p> <p>KR advised that each section needed 1 marshal for every 10 children attending.</p> <p>Muster point would be the same as last year, Patrol Leaders and Explorers would help direct children to appropriate group, keeping parents out of the muster area.</p> <p>The idea of putting up advance road closure warning signs was discussed, MC to provide KR with details of a possible supplier.</p> <p>BJH to arrange for 200 order of services to be printed.</p> <p>KR advised that there would be two rehearsals the two Fridays before Remembrance Parade, to include speakers, wreath and flag carriers.</p> <p>KR advised that the link to the online portal would be sent to parents, together with the Remembrance invitation, providing all information.</p>	<p>MC/KR</p> <p>BJH</p>
<p>10. Wish List</p> <p>BarbH informed the Executive that it would not be possible to have a shed for storage at Holy Trinity.</p> <p>NN advised that as the storage container at Brook Way was being tidied, and some items moved to the new storage unit, there was no longer a need for a replacement shed at Brook Way.</p> <p>CM advised that he had seen a foldable banquet table and benches at The Range, which would be useful for use at Group camps, which he asked to be added to the Wish List.</p>	

<p>11. Any Other Business</p> <p>KR advised that she had been approached by the Air Ambulance to create a sensory garden, in conjunction with other Scout Groups.</p> <p>KR also discussed with the Executive the possibility of an abseiling event, at Southmead, with Group involvement.</p>	
<p>12. Dates of the Next Meetings</p> <p>23rd November 2018 11th January 2019</p>	