

**Minutes of a meeting of 1st Bradley Stoke Scout Group
Executive Committee Meeting was held at Holy Trinity Church
on Friday 17th January 2020 at 19.30**

Attendees:

Nick Nelson (Group Chairman)	Dan Shadbolt (AGSL – Scouts)
Clive Mason (District Commissioner and GSL)	Kath Robinson (AGSL – Beavers)
Hugh Thorpe (Group Treasurer)	Belinda Hodgson (Group Fundraising)
Jo Bland (Group Administrator)	Donna Carl (Beaver Representative)
Tony Robinson (Data Controller)	Ian Bakewell (Group Waiting List Co-ordinator)
Tomi Hernija (WAU)	Matt Calloway (Youth Representative)

Apologies received from:

Dave Pace (AGSL – Cubs)	Barbara Holliday (Group Secretary)
Darrell Ford	Scott Warburton (Youth Representative)
Ryan Watts (WAU)	Gareth Hardwick (ESL – Trident)

<p>1. Welcome and Apologies</p> <p>Apologies received from Dave Pace, Darrell Ford, Ryan Watts, Barbara Holliday, Scott Warburton and Gareth Hardwick.</p>	
<p>2. Minutes of the last meeting, AGM and Action List</p> <p>Minutes of the September meeting were approved and the Action List was reviewed.</p> <p><u>Action List</u></p> <p>a) A password database kept on the Group drive is being compiled by TR – ongoing.</p> <p>b) Trailer plating – BarbH to check with Unity if the trailer can be insured without plating – BarbH is waiting to hear back from Unity.</p> <p>c) TR confirmed MC had completed his GDPR module – closed.</p> <p>d) HT confirmed that the Refund Policy had been changed and published on the Group website – closed.</p> <p>e) Subscriptions deficit, Seems to be normalising so HT to investigate on an ongoing month by month basis.</p> <p>f) BarbH to email adult volunteers requesting that they advise the Quartermaster when any new equipment is purchased to ensure it is added to the database.</p>	<p>TR</p> <p>BarbH</p> <p>BarbH</p>

<p>g) BJH to create a draft policy and procedures for equipment, to form part of the camp planning, to include booking in and out sheets.</p> <p>h) BJH to obtain a list from GH, of the equipment in the indoor store at Brook Way that belongs to the Explorers.</p> <p>i) MC/RW to consider offering the Cubs two sessions on each of the Cubs nights to enable all Cubs to take part – this has been implemented – closed.</p> <p>j) KR to arrange debrief following the Remembrance Parade – closed.</p> <p>k) HT to arrange payment of Group donation to Tom Shadbolt, for his attendance at Eurojam 2020 - closed.</p> <p>l) DS to set up a new Ajam Sub Group on OSM, for ease of sending invites to the Group – closed.</p> <p>m) HT to complete the appropriate paperwork for MC and SW to be added as Trustees of the Group – ongoing.</p> <p>n)</p>	<p>BJH</p> <p>BJH / GH</p> <p>HT</p>
<p>3. Group Update / Issues</p> <p><u>Container Planning Application</u></p> <p>NN put the options open to the Group, following the planning application refusal for a new container at Brook Way:-</p> <p>a) Appeal</p> <p>b) Rent another container elsewhere, which would be an extra burden on leaders, as equipment would have to be transported by car (or van / trailer for large items) to Section nights.</p> <p>c) Investigate if the Council would be open to the possibility of a permanent structure, to replace all existing containers. NN and CM to meet with the Town Clerk in March.</p> <p>It was agreed that the Group would consider an appeal, but would seek an initial consultation with a suitable professional, before a potential appeal.</p> <p>NN asked that BarbH check if the lack of planning permission on the container invalidates our insurance, so that we are aware of the risks.</p> <p><u>GSL Selection Update</u></p> <p>There has only been one candidate. CM and NN had met with the candidate.</p> <p><u>Census</u></p> <p>CM advised that the Census is due shortly, and requested that all Leaders</p>	<p>NN/CM</p> <p>NN/CM</p> <p>BarbH</p>

<p>ensure that all parents have updated their information.</p> <p><u>Regional Support Team</u></p> <p>CM advised that the Regional Support Team have an upcoming course on Grow Your Group – Adult Recruitment, CM asked that as many people as possible attend.</p>	<p>All</p> <p>All</p>
<p>4. Youth Rep</p> <p>MattC advised that the section badges had been handed out and it was felt that this had resulted in an increased use of the Section names.</p> <p>MattC asked the AGSLs when the Youth Reps should visit the Sections again. KR asked that the visits to the Beaver Sections take place before Easter, as the feedback could then be used for the Easter planning meeting.</p> <p>SW and MattC would arrange to visit the Cub and Scout Sections from April onwards.</p> <p>NN asked MattC and SW to take the initiative when considering replacement Youth Reps.</p>	<p>MattC</p> <p>SW/MattC</p> <p>SW/MattC</p>
<p>5. GDPR</p> <p>No update for this meeting.</p>	
<p>6. Finance</p> <p>The Group is ahead of budget.</p> <p>Subs income has improved, HT needs to track section numbers, to get to the bottom of the deficit.</p>	
<p>7. Quartermaster</p> <p>BJH advised that she would be preparing a Quartermaster Policy detailing the procedures for taking equipment, which would then form part of the camp planning, the policy will include booking in and out sheets.</p> <p>BJH confirmed that photographs of lost property had been circulated to parents on Facebook.</p> <p>BJH asked that all leaders remember to put back drawers in the indoor store where they found them. The store is currently staying quite tidy.</p> <p>BJH to circulate an email regarding cleaning of the dirty tents, and to look at</p>	<p>BJH</p> <p>BJH</p>

<p>the BJAM requirements.</p>	
<p>8. Fundraising</p> <p>Tom Shadbolt and DS to meet to discuss the final fundraising for his Eurojam 2020.</p> <p>BJH asked that the Group push 'Easy Fundraising' to everyone, as well as opportunities of the special offers.</p> <p>Meadowbrook School had approached the Group again to run the barbeque at their Summer Fayre, BJH had agreed to this and also offered the possibility of archery. BJH had sourced a new barbeque at Nesbits, for a total of £362 + VAT, this purchase was agreed by the Executive.</p> <p>NN advised the Group that it was now time to put in the Tesco Grant Application, if anyone had any ideas please let NN know.</p>	<p>All</p> <p>BJH</p> <p>All</p>
<p>9. Marching Band Update</p> <p>KR advised that two young people had left the marching band at Christmas, and the Group was still trying to attract new members.</p>	
<p>10. Water Rats</p> <p>TH advised that the programme has now been agreed. Beavers will be rafting on their Section nights. Cubs kayaking will be split across two sessions one each Section night. Scouts will be rafting and taking part in the Big Splash Day on 20th June.</p> <p>TH confirmed that the scuba for Scouts has been booked.</p> <p>TH suggested that an Event Calendar be put in place to avoid clashes, perhaps a G-Suite calendar.</p>	
<p>11. Events</p> <p>AJAM is booked, and deposit to be paid by 10th February 2020.</p>	
<p>12. Health and Safety and Leaseholder Issues</p> <p>NN will contact the Town Clerk to advise that we are considering an Appeal,</p>	<p>NN</p>

<p>regarding the Planning Application for a container.</p>	
<p>13. Any Other Business</p> <p>KR advised the Executive of the fragility of Friday Night Beavers, and that whilst she is currently running this section, as well as Wednesday, this is not a long term solution.</p> <p>KR to arrange a meeting with Friday Section Parents, to explain the situation and the possibility of it closing, if there is not more help.</p>	<p>KR</p>
<p>14. Date of Next Meeting</p> <p>13th March 2020 1st May 2020 12th June 2020 AGM - 8th July 2020</p>	