

**Minutes of a meeting of 1st Bradley Stoke Scout Group
Executive Committee Meeting was held via Zoom
on Friday 13th November 2020 at 19.30**

Attendees:

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| Nick Nelson (Group Chairman) | Clive Mason (District Commissioner and Acting GSL) |
| Dave Pace (AGSL – Cubs) | Dan Shadbolt (AGSL – Scouts) |
| Beena Chheda (AGSL – Beavers) | Richard Shepherd (Marching Band) |
| Hugh Thorpe (Group Treasurer) | Barbara Holliday (Group Secretary) |
| Jo Bland (Group Administrator) | Belinda Hodgson (Group Fundraising) |
| Ryan Watts (WAU) | Tomi Hernija (WAU) |
| Tony Robinson (Data Advisor) | Isobel Robinson (Youth Representative) |

Apologies received from:

Gareth Hardwick (ESL – Trident)

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| <p>1. Welcome and Apologies</p> <p>Apologies received from Gareth Hardwick.</p> | |
| <p>2. Minutes of the last meeting, AGM and Action List</p> <p>Minutes of the September meeting were approved and the Action List was reviewed.</p> <p><u>Action List</u></p> <ul style="list-style-type: none"> a) BJH to create Quartermaster booking in and out sheets to form part of the Quartermaster booking in and out procedure in Google forms and a booking system through OSM is to be implemented – ongoing. b) BJH to circulate an email regarding cleaning of dirty tents – on hold. c) DP advised that John Morris was making a second approach to Wheatfield School regarding the possibility of the Group using the field for outdoor meetings, and the hall as a back up – response awaited. | <p>BJH</p> <p>John Morris / DP</p> |
| <p>3. Group Update and Issues</p> <p><u>Building Leases</u></p> <p>NN explained that Bradley Stoke Council have decided to charge for the lease</p> | |

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| <p>of Brook Way for the period during lockdown, despite written confirmation that these charges would be waived and the issuing of a credit note, despite the fact that the we were unable to return to scouting at Brook Way until 2nd November 2020.</p> <p>HT confirmed that the subs had been reduced on the basis of the Council's direction that we would not be charged for Brook Way during lockdown. Holy Trinity School, are not charging for the same period.</p> <p>Bradley Stoke Council have suggested that the Group could apply for a grant, towards these costs. CM advised that grants are available from District for this scenario. The arrears currently stand at £3,000.</p> <p>The Executive agreed that NN should write to the Council to confirm that the Group has unfettered access during a period of future lockdown, and also the question of access provided during the historic covid-19 lockdown period.</p> <p>On receipt of a response, clarifying the access position at Brook Way, and if access is confirmed then it was agreed the lease payment for November and December should be made, but clearly labelled as such, making it clear that it is not a payment of arrears.</p> <p><u>Subs</u></p> <p>HT discussed the financial forecast for 1st April to 31st December 2020, with a deficit position of £1,310 as at 31st October 2020. The expected deficit to 31st December 2020 is £8,678, assuming subs remain at £4 per month. If subs increase to £11 from 1st December (assuming 200 members) the deficit would reduce to £7,278.</p> <p>HT explained that the fixed costs per member currently stands at £10 per month per member, therefore subs of £11 per month leaves very little for consumables, badges etc., and makes no allowance for additional cleaning costs or a further increase in capitation.</p> <p>DP confirmed that five Cubs had left in the last month as they do not wish to participate in virtual scouting, and Cubs would not be considering face to face meetings until the New Year at the earliest. The waiting list stands at 153 young people.</p> <p>HT advised that the Group's reserves had taken a hit, many costs had increased. Fundraising had not been factored in and this would be pushed when the Group returned to face to face meetings.</p> <p>The Executive agreed to the Subscriptions returning to £11 per month per member from 1st December, and reviewed again in April 2021. Marching Band subscriptions would not restart until Marching Band returns, and the rent for Holy Trinity becomes chargeable.</p> <p>BarbH to clarify arrangement for the use of the foyer at Holy Trinity with Holy Trinity Church, as it is an area which is potentially shared between users.</p> | <p>NN</p> <p>NN/HT</p> <p>HT</p> |
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| <p><u>Covid 19</u></p> <p>NN confirmed that face to face scouting would not be possible until Headquarters agrees, the current readiness level is red.</p> <p>DS advised that Scouts would be returning to outdoor scouting, with some indoors.</p> <p>DP advised that Cubs would be returning to outdoor scouting.</p> <p>BC advised that Beavers would continue with virtual scouting until Easter.</p> | |
| <p>4. Youth Representatives</p> <p>IR confirmed that she would be arranging a Youth Rep night with Cubs in the next couple of weeks, while ES and GS would be engaging in a similar way with Beavers and Scouts.</p> | IR/ES and GS |
| <p>5. GDPR</p> <p>Nothing to report.</p> | |
| <p>6. Finance</p> <p>VE Grant - HT explained that Claire Shadbolt was trying to locate the funds which had been approved. Half would be donated to the Royal British Legion and half to the Group's young people.</p> | C Shadbolt / HT |
| <p>7. Quartermaster</p> <p>No Update.</p> | |
| <p>8. Fundraising</p> <p>BJH explained that she would be looking at plans for fundraising to recommence when face to face scouting returns.</p> <p>Town Festival – BJH reported that she had not been advised of any details yet for 2021.</p> | |
| <p>9. Section Updates</p> | |

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| <p><u>Beavers</u></p> <p>BC advised that number of young people was low, and that some Beavers would be moving up to Cubs. BC is currently looking at potential new leaders, but they wish to join when face to face meetings restart.</p> <p><u>Cubs</u></p> <p>DP explained that about 50% of Cubs have been attending the virtual meetings, the remaining Cubs do not participate but do pay subs.</p> <p><u>Scouts</u></p> <p>DS confirmed that Scouts had participated in face to face outdoor meetings before the latest lockdown, and would be continuing on Zoom, one session for all the sections – which was well attended. Scouts had been supporting the Homeless Charity again, and a collection had been arranged at Brook Way.</p> | |
| <p>10. Marching Band</p> <p>RS reported that the Marching Band had been meeting virtually, completing a video for Remembrance Day and were having fun with games and quizzes. There was currently 7 young people and 3 adults.</p> | |
| <p>11. Water Rats Update</p> <p>Nothing to report – waiting for better weather in April.</p> | |
| <p>12. Events</p> <p><u>Remembrance Day</u></p> <p>NN thanked everyone involved in the Remembrance Day event. There had been 300 views of the YouTube video, and the Bradley Stoke Radio Remembrance Day programme, with readings from the Group, had received some great feedback – congratulations.</p> | |
| <p>13. Health and Safety</p> <p>Nothing to report currently, change will occur when face to face meetings returns and there is the need to consider Covid cleaning.</p> | |

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| <p>14. Any Other Business</p> <p>DP/DS and NN advised that they had emailed five leaders who had not completed their required mandatory training, so potentially these leaders could be suspended or choose to leave, if the required training was not completed.</p> <p>CM announced that it had been confirmed by Headquarters that Scott Warburton had been awarded the Queen Scout Award, which as a first in the Group's history – congratulations Scott.</p> <p>NN confirmed that Donna Carl had resigned from 1st Bradley Stoke Scouts and would write to thank her for her contribution to the Group, both as a section leader and an executive member.</p> <p>CM/NN advised that they would be speaking to the Town Council on Wednesday at the Council meeting regarding the possibility of a brick built structure and would report back to the Executive Board.</p> | <p>DP/DS and NN</p> |
| <p>15. Date of Next Meeting</p> <p>22nd January 2021</p> | |