

**Minutes of a meeting of 1st Bradley Stoke Scout Group
Executive Committee Meeting was held via Zoom
on Friday 22nd January 2021 at 19.30**

Attendees:

Nick Nelson (Group Chairman)
Dave Pace (AGSL – Cubs)
Beena Chheda (AGSL – Beavers)
Hugh Thorpe (Group Treasurer)
Jo Bland (Group Administrator)
Ryan Watts (WAU)

Clive Mason (District Commissioner and Acting GSL)
Dan Shadbolt (AGSL – Scouts)
Richard Shepherd (Marching Band)
Barbara Holliday (Group Secretary)
Belinda Hodgson (Group Fundraising)

Apologies received from:

Gareth Hardwick (ESL – Trident)
Isobel Robinson (Youth Representative)
Tomi Hernija (WAU)

Tony Robinson (Data Advisor)
Eden Shepherd (Youth Representative)
Gavin Southway (Youth Representative)

<p>1. Welcome and Apologies</p> <p>Apologies received from Gareth Hardwick, Tony Robinson, Isobel Robinson, Eden Shepherd, Gavin Southway and Tomi Hernija.</p>	
<p>2. Minutes of the last meeting, AGM and Action List</p> <p>Minutes of the November meeting were approved and the Action List was reviewed.</p> <p><u>Action List</u></p> <p>a) BJH to create Quartermaster booking in and out sheets to form part of the Quartermaster booking in and out procedure in Google forms and a booking system through OSM is to be implemented – ongoing.</p> <p>b) BJH to circulate an email regarding cleaning of dirty tents – on hold.</p> <p>c) VE Grant – the funds have still not been received – HT to speak to Claire Shadbolt. When received, half the monies to be donated to Royal British Legion and half to the Group. [Post meeting Note: Funds have now been received and are now unrestricted funds – discussion at the next meeting as to what we will allocate the remainder for]</p>	<p>BJH</p> <p>BJH</p> <p>HT</p>
<p>3. Group Update and Issues</p> <p><u>Building Leases</u></p>	

NN advised that the Group are now paying in full for the lease at Brook Way, it has been confirmed by the Council that the Group now has unfettered access to Brook Way and it can be used for training etc, if socially distanced. However, the Scout Association does not permit this as it is currently on a red readiness level.

The Council had been firm that the Group was liable to pay for the full year, but suggested that grants were applied for. NN confirmed that this had been done and the Group had successfully received a £1,500 grant from the Town Council and £1,000 from Roger Avenin's Member Allocated Funding, which was well received.

NN advised that the Council had allocated funds to upgrade the storage at Brook Way to a brick-built structure, which will replace the container, so there is no current need to consider a new storage container.

NN confirmed that Holy Trinity are not charging for the lease, until the Group are able to return to face to face scouting. Trench Lane storage container is being charged at the full rent and the Group is awaiting an invoice for the storage at the lake.

Subs

To be discussed with Finance.

Covid 19

The Scout Association are currently at a red readiness level, which means the Group are only able to deliver a virtual programme, not face to face.

CM advised that the District are losing Sections as well as Groups. With the census due the District Executive has agreed to reduce the capitation fee of £52 per young person to £44.50, by waiving the District levy of £4.50 and subsidising the County levy by £3.

CM confirmed that the Census date is 31st January 2021, with payment due mid-February.

CM discussed with the Executive the fact that Scout HQ notice had been given on Woodhouse Park's lease, which would be ending in October 2021 and return to county use. It is hoped that Woodhouse Park will be made available for groups to use as a space for face-to-face meetings.

Dates had been announced for The Avon Adventure Weekend, 31st May to 3rd June 2022. CM explained that many in the District had felt that the timing of this was wrong, and that County events with large numbers of young people may not be possible, and the focus should be on re-engaging with Group events and then District events.

DS and DP advised that a few young people had left since the subscriptions had returned to £11, and there was currently a 50% attendance to the virtual meetings. When we are able to return to face-to-face meetings, there would

<p>be a need for more leaders, CM and NN explained to the Executive that it is everyone's responsibility to help with recruiting more leaders.</p>	
<p>4. Youth Representatives</p> <p>Nothing to report.</p>	
<p>5. GDPR</p> <p>Nothing to report.</p>	
<p>6. Finance</p> <p>HT explained that at the last Executive, there was an expected full year deficit, if subs were returned to £11 of £7,278. However, due to grants of £2,500 and the benefit of the reduced capitation fee, saving £1,500 the expected full year deficit is now £2,943.</p> <p>HT confirmed that the £11 subscription fee would be maintained until a substantial change occurred. The cash balance as at 31/3/2021 is expected to be £7,662, after the payment of capitation and there would be no need to draw on the Group's reserves.</p> <p>CM reiterated that are grants available, and it was agreed that NN would look into what may be appropriate for the Group, including the Department of Culture's Youth Covid Support Fund, which closes on 12/2/21.</p> <p>HT advised that it is important that we make sure everyone is paying their subs ahead of the census and asked DS / DP / BC to double check. There are currently 3 Beavers, 5 Cubs and 4 Scouts that have no direct debit set up.</p>	<p>NN</p> <p>DS / DP / BC</p>
<p>7. Quartermaster</p> <p>Nothing to report.</p>	
<p>8. Fundraising</p> <p>BJH discussed several ideas that she had for when we return to face to face meetings - a blanket badge sale, bingo and race nights.</p> <p>Town Festival – NN reported that the Town Council are working on the basis that the Town Festival will take place in 2021. BJH advised that it would be a</p>	

<p>low key participation, perhaps a tombola and refreshments.</p>	
<p>9. Section Updates</p> <p><u>Beavers</u></p> <p>BC confirmed that Beavers had two new leaders that need to be DBS checked. There are currently 29 Beavers and BC proposed starting some new Beavers from March.</p> <p><u>Cubs</u></p> <p>DP explained that there was currently a 50% attendance at the virtual Cubs meetings, about 40 young people, however there were not enough leaders to run face to face meetings when they returned – recruitment needs to be pushed again.</p> <p><u>Scouts</u></p> <p>DS confirmed that Scouts had a 50% attendance to virtual meetings, but hoped that in the Spring they would be able to run more outdoor activities.</p> <p>CM asked that the Executive concentrates on rebuilding the Group not expanding, and paid particular attention to recruitment. The Redevelopment Team are running virtual workshops, which may help in the recruitment drive.</p>	
<p>10. Marching Band</p> <p>RS reported that the Marching Band had produced a Christmas video, and were continuing to meet, and looking at ways to get more members, and potentially more equipment.</p>	
<p>11. Water Rats Update</p> <p>Nothing to report – waiting for better weather in April, but will be ready to start as soon as possible.</p>	
<p>12. Events</p> <p><u>Town Festival</u></p>	

<p>Awaiting next meeting led by Town Council.</p> <p><u>AJAM 2022</u></p> <p>Further details awaited, but if this does not run there will be adventure days.</p>	
<p>13. Health and Safety</p> <p>Nothing to report, all cleaning materials are ready for the Group to operate when face to face meetings return.</p>	
<p>14. Any Other Business</p> <p>DS advised that he would be contacting the 20 adult volunteers, who needed to renew their first aid, which is now available online, with CPR being completed when face to face training is possible.</p> <p>BarbH explained that she had received a response from Holy Trinity Church, who had confirmed that external doors were being used to access the individual rooms, rather than the foyer, if more than one meeting was taking place. The use of the Church toilets by Holy Trinity School hall hirers may not be possible under Covid restrictions, and the School has been contacted by the Church regarding the need for the School to provide access to their own toilets when hiring the hall, a response is awaited.</p> <p>CM asked that if anyone knew someone who would be interested in either the Group Section Leader or the Chair for the District Executive, they put them in touch with either himself or NN.</p>	<p>DS</p>
<p>15. Date of Next Meeting</p> <p>5th March 2021</p>	

